

I am writing to inform you about a consultation on the Admission Policy of the Sweyne Park School for 2025-26. The consultation period will run from 5<sup>th</sup> December 2023 to 31<sup>st</sup> January 2024. During this time, parents and other stakeholders are invited to express their views about the proposed admission arrangements for Sweyne Park School.

The changes we are proposing affect our oversubscription criteria. Our proposed oversubscription criteria will be as follows:

1. Looked After Children and previously looked after children (as defined above).
2. Children with a sibling attending the school.
3. Children living in the priority admission area.
4. Children of teaching and non-teaching staff who have been:
  - a. employed at the school for two or more years at the time of application for the school place;
  - or
  - b. recruited to fill a vacant post for which there is a demonstrable skill shortage.
5. Children attending other schools within the Rayleigh Schools Trust<sup>1</sup>.
6. Remaining applications.

The change is to remove the distinction drawn between children with siblings who live within the priority admission and those who live outside it, giving priority to all children with siblings already attending the school.

In addition, we are also consulting on our Admission Policy to the Sixth Form. There are no substantive changes to the policy, but additional notes have been added to provide greater clarification and further information.

In accordance with the School Admissions Code (2021), the consultations will run for at least 6 weeks and, as one of our key stakeholders, we are keen to hear your views on our proposed admission policy. All responses should be made in writing and sent to [admin@sweynepark.com](mailto:admin@sweynepark.com) if responding by email or to the following address if responding by post:

Admissions Consultation Response  
Sweyne Park School  
Sir Walter Raleigh Drive  
Rayleigh  
Essex, SS6 9BZ

When responding, please state your name, address and connection to the Sweyne Park School.

Following the end of the Consultation period, responses received to the consultation will be considered by the Local Governing Body and a final policy submitted to the Board of Trustees of Rayleigh Schools Trust for approval.

Yours faithfully



Katharine Dines  
Headteacher

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<sup>1</sup> Currently Glebe Primary School.