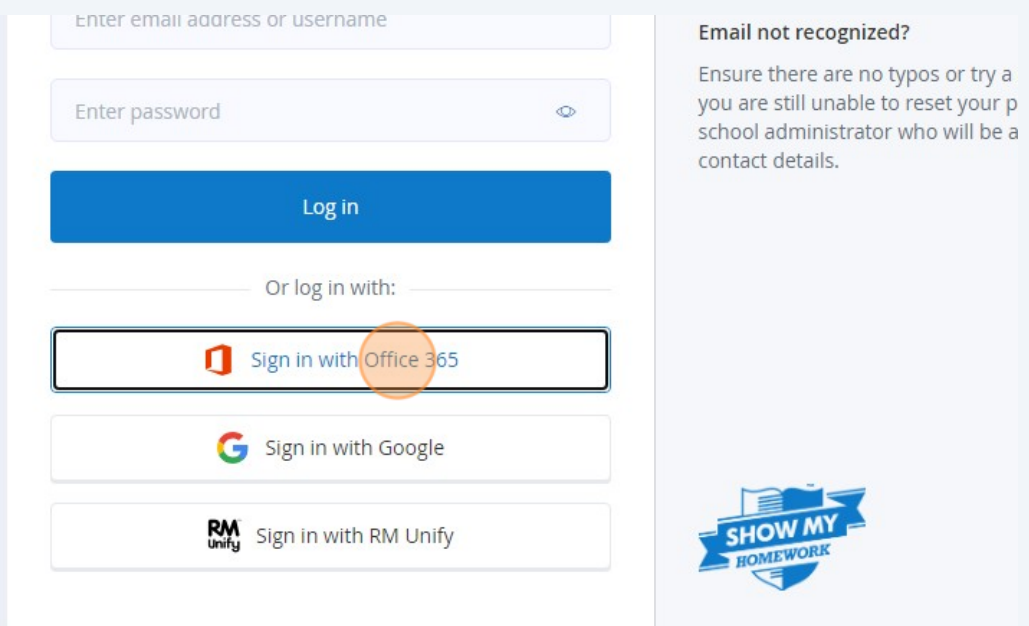


# Login to SatchelOne using Office 365

1 Navigate to <https://www.satchelone.com/> in Google Chrome.

2 Or open the App on your phone (please note that the App does not work on an Andriod Phone)

3 Click "Sign in with Office 365"



The screenshot displays the login interface for SatchelOne. It features a form with two input fields: "Enter email address or username" and "Enter password" (with a visibility toggle). Below these is a blue "Log in" button. Underneath, it says "Or log in with:" followed by three options: "Sign in with Office 365" (highlighted with an orange circle), "Sign in with Google", and "Sign in with RM Unify". To the right of the form, there is a section titled "Email not recognized?" with the text: "Ensure there are no typos or try a you are still unable to reset your p school administrator who will be a contact details." At the bottom right, there is a blue logo that says "SHOW MY HOMEWORK".

4

Click the "Email address, phone number or Skype" field.



## Sign in

Email address, phone number or Skype

No account? [Create one!](#)

[Can't access your account?](#)

Next



Sign-in options

5 Click the "Email address, phone number or Skype" field.

Enter your Email Address in the format of [FirstName.LastName@spspupils.com](mailto:FirstName.LastName@spspupils.com)



## Sign in

Email address, phone number or Skype

No account? [Create one!](#)

[Can't access your account?](#)

Next



Sign-in options

6 Click the "Next" button.



## Sign in

FirstName.LastName@spspupils.com

---

No account? [Create one!](#)

[Can't access your account?](#)

Next



Sign-in options

[Terms of use](#) [Privacy & cookies](#) ...

7 Click the "Password" field.

Enter the password you use to access the school computers.



## Enter password

Password

---

[Forgotten my password](#)

Sign in

[Terms of use](#) [Privacy & cookies](#) ...

8

Click the "Sign in" button.



## Enter password

.....

[Forgotten my password](#)

Sign in

[Terms of use](#) [Privacy & cookies](#) ...

9

If prompted with the "More information Required" screen please follow the on screen instructions,



## More information required

Your organisation needs more information to keep your account secure

[Use a different account](#)

[Learn more](#)

Next

[Terms of use](#) [Privacy & cookies](#) ...

10 Click the "Yes" button to stay signed in.



## Stay signed in?

Do this to reduce the number of times you are asked to sign in.

Don't show this again

No

Yes

[Terms of use](#) [Privacy & cookies](#) ...

11 This will then sign you in to SatchelOne.