

Careers Process Map 2023 - 2024

Staff	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13
CPRE	Living in the Wider World						
	<p>Career 1 Aspiration and self-esteem. <u>Key ideas:</u> How can I be an aspirational student? How does self-esteem help us?</p> <p>Personal finance 1 Budgeting, finance, pocket money, loans and interest rates, and financial transactions. <u>Key ideas</u> Budgeting our money. Different financial products. Loans and interest rates. Creating a way to personally budget. Different financial transactions.</p>	<p>Career 2 Careers, skills, vocational qualities, entrepreneurship. <u>Key ideas:</u> What is entrepreneurship? Developing teamwork skills. Developing communication skills.</p> <p>Personal finance 2 Finance, budgeting, tax, and savings. <u>Key ideas:</u> Introducing debit and credit. Tax and national insurance. How is tax is spent. Ways to budget and save.</p>	<p>Career 3 Employability and workplace skills. <u>Key ideas</u> Applying and preparing for work. Developing enterprise skills. Characteristics and qualities for the workplace.</p> <p>Personal finance 3 Avoiding debt, navigating financial institutions. <u>Key ideas</u> Developing personal finance. How to avoid debt Navigating financial institutions.</p>	<p>Careers 4 Careers. employability, workplace awareness. <u>Key ideas</u> What are employers looking for? Developing a C.V.</p> <p>Personal finance 4 Rights, responsibility, and equality. <u>Key ideas</u> Money Laundering</p>	<p>Careers 5 Preparing for work, living independently, applying to college and university. <u>Key ideas</u> Health and safety at work. How unions protect us at work. How to prepare for a job interview. Thinking about how you can live independently.</p> <p>Personal Finance 5 The dark web, independent living <u>Key ideas</u> Buying safely from the internet Becoming financially capable.</p>		

Tutor CPE	Being the best me I can be	Enterprise Week Entrepreneurial skills and teamwork	Options, what choices suit me?	Aspirations – identity Employability skills	Post -16 Options	Pathway specific advice and support – group and personal. Including UCAS Applications and Apprenticeship Guidance	
Tutor/HoY/SLT	Group/individual guidance and support, including academic/pastoral monitoring and interventions, communications with stakeholders, assemblies						
Tutor/HoY/SLT In addition to annual Parents' Evenings and a series of reports (3 per year)	Year 6 Induction Evening with parents Year 6 Induction Day Academic Induction with parents		Options assemblies, Aspirations Day, Taster lessons, Options Evening with parents	Preparation for work experience	Post-16 Evening divided into A-Level and Vocational presentations with parents Sixth Form Open Evening with parents Post-results support	Sixth Form Induction (3 days) Welcome Evening HE Evening Apprenticeships Evening with parents Unifrog (online system steer university choices) Aspirations Day Employability Conference Student Workshops around employment sectors, HE and apprenticeships	University/ Apprenticeship/ Job applications and support Post-result support
SLT	Headteacher's Achievement Time (regular event in which Heads of Year nominate pupils/students of all abilities to celebrate work/achievements in and outside of school)						
SLT/HoY/Tutors	Independent Advice & Guidance from Steve Cooper (Connexions) – by request, with priority given to Disadvantaged, KS4 and Sixth Form students on professional and open pathways, pupils identified as needing more motivation/developing self-esteem. An additional Careers Advisor from Essex CC meets with pupils and students in the RBDP as well as other pupils/students with EHCPs, in order to make transition plans.						
Governors/PFS	Bonus Mentoring/Pupil and Family Support (PFS) 1:1 mentoring/counselling with Governors/specialist staff to support pupils/students with barriers to learning.						
Teachers/ Support Staff	Parts of the curriculum in all subjects relate to relevant careers In school clubs/events. Many are annual events but there is also the flexibility to take advantage of new aspirational/careers-based workshops, competitions and conferences UK/foreign trips. These trips are often closely linked to aspirations/careers in particular subject areas						