

Dear Parent/Carer,

May 2023

I wrote to you before the Easter break outlining the steps we are taking to enable your child to make a happy and successful transition into secondary school. We are very much looking forward to welcoming your child in September.

To ensure we have the correct contact information for your child please click [here](#) to complete the electronic Confidential Information Form.

If you have any confidential information or concerns which you would like to share separately with us, then please email Fiona Jones, Pupil Services Manager, on: fjones@sweynepark.com

We will be starting our Transition Programme very soon and are in the process of contacting your child's primary school to gather key information. Some pupils in our feeder schools will be invited to take part in a variety of activities run at Sweyne Park, such as Master Classes and sporting clubs. Those pupils who are **the only one from their primary school, or only one of a small number** will be invited to Sweyne Park for a Transition Morning on **Tuesday 27th June 2023 between 9.30am and 11.45am**. In this way, they will also have the opportunity to visit and experience our school before Induction Day.

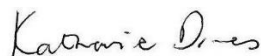
When your child joins Sweyne Park you automatically become a member of **The Sweyne Park School Parent/Teacher Association**. Although the main aim of the PTA is to raise funds for the school, it also incorporates a **Parents' Forum** where various ideas and issues can be discussed informally between parents and the school's senior leadership team.

Over the last two years, the PTA has been revitalised by the recruitment of a number of willing helpers, and we hope that many of our new Year 7 parents will be willing to join them! If you would like to be involved with the PTA and/or Parents' Forum, then we would be very pleased to hear from you. Our PTA is different from most primary school PTAs and there is no commitment or expectation that parents will support all events – you can do as little or as much as you wish. You can contact the PTA via my PA, Kerry Wilby: kwilby@sweynepark.com

Our Induction Evening **for parents/carers** will take place on **Thursday 29th June at 7.00pm**. Our Induction Day **for all pupils is on Friday 30th June**, starting at 8.45am when I will very much look forward to meeting your child and welcoming them to Sweyne Park.

Finally, if you should have any problems or queries, please do not hesitate to contact us, and in the meantime, I very much look forward to meeting you in the near future.

Yours sincerely



Katharine Dines
Headteacher