

March 2023

Dear Parent/Carer,

The Sweyne Park Prom Celebration Event 2023

Year 11 is a very important year and the focus in the next few months will be on GCSE exam preparation. Your son/daughter will dedicate enormous amounts of work and commitment towards their final GCSEs. The Sweyne Park School Prom will give Year 11 pupils the opportunity to celebrate their achievements. This special event will take place on Thursday 6th July at The Rayleigh Club. As you know, The Rayleigh Club is a local Wedding and Golf Resort nestled in over three hundred acres of stunning English parkland. We will write to you closer to the event, to provide details of how you will be able to see your child arrive at the venue.

The prom ticket will cost £58. This will include the venue, red carpet entrance, fruit punch reception, a DJ for the evening, unlimited soft drinks, Prom buffet, candy cart, decorations, photographer and a photo booth for the evening. You will be able to pay for this event from next week until **25th May**, via ScoPay. All photographs will be purchased directly from the photographer, via an on-line gallery from £10 per image (further details to follow).

To help spread the cost of the Prom, this can be paid for over regular instalments using ScoPay as follows:-

- 28th March 2023 - £25.00
- 28th April 2023 - £20.00
- 26th May 2023 - £13.00

The Prom is a celebration event and I would like all pupils to have the opportunity to attend. I must make it clear that as this is a celebration and pupils will still be representing the school, we will monitor engagement across the curriculum via Go4Schools, in the lead up to this event. The school reserves the right to 'remove' a pupil's ticket and refund any money.

ScoPay is now the preferred method of payment for all trips, visits and school activities. If you visit www.scopay.com you will see payment details. If you have mislaid your ScoPay login details please call Pupil Services. Should you still wish to pay by cash or cheque (cheques should be made payable to *Rayleigh Schools Trust*). If you have any ScoPay queries in regards to this event, please contact Mrs A Twomey (atwomey@sweynepark.com).

If there are any financial difficulties, please contact the Headteacher, Mrs Dines, via admin@sweynepark.com in the strictest confidence. If you have any queries concerning this event please contact me at the school.

Yours faithfully,

J Price

Mr Price
Head of Year 11

