THE SWEYNE PARK SCHOOL

The Sweyne Park School
Sir Walter Raleigh Drive, Rayleigh, Essex, SS6 9BZ
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8 September 2022

Dear Parents, Guardians, Carers and Students,

It has been a privilege to see our new Year 12 cohort making a successful transition to A Level and vocational study at Sweyne Park over the last week. As you are aware, we are very keen to inspire and support students in their studies, and we value very highly the relationship between home and school. As the Sixth Form is a crucial stage in a student's development, regular communication between home and school is of paramount importance. It fosters common understandings and promotes both curricular and extra-curricular progress and development.

To that end, the Sixth Form team will host a Sixth Form Information Evening on **Thursday 15th September, from 6pm to 6.45pm** in the Main Hall, to welcome parents to the school, to explain the journey through Sixth Form, and to provide an opportunity to meet some of the Sixth Form staff. We also run a Year 12 Parents' Surgery on a weekly basis, on every Friday throughout the school year from 9-10am. This represents an ideal opportunity for you to raise any questions or concerns you may have regarding your son or daughter and the progress they are making. Appointments for the Parents' Surgery can be made via Mrs Abel in the Sixth Form Office via the above telephone number, or by e-mail at jabel@sweynepark.com.

We would be grateful if you could detach and return the reply slip below to Mrs Abel in the Sixth Form Office to confirm whether you intend to be present on Thursday 15 September.

We look forward to meeting you.

Yours sincerely

Ms Helen Banks
Head of Sixth Form, Head of Year 12

Mr Tony Woods
Head of Year 13

NAME OF STUDENT _____   TUTOR GROUP _____

I confirm that I have received your letter dated 8 Sept 2022. I do / do not (please delete as appropriate) intend to be present on Thursday 15 September.

PARENTAL SIGNATURE _____