

— THE —
SWEYNE PARK
— SCHOOL —

**LOCAL GOVERNORS'
REGISTER OF BUSINESS
INTERESTS
2020/2021**

SPS Declaration of Pecuniary and Personal Interest 2020/21

Name:

TINA CARTER

School:

The Sweyne Park School

Position:

Governor

I declare as a Governor of Sweyne Park School that I hold the following personal and/or pecuniary interest(s):

Pecuniary interests	Please provide details of the interest
Current employment	RETIRED
Businesses (of which I am a partner or sole proprietor)	/
Company directorships – details of all companies of which I am a director	/
Charity trusteeships – details of all companies of which I am a trustee	/
Membership of professional bodies, membership organisations, public bodies or special interest groups of which I am a member and have a position of general control or management	/
Gifts or hospitality offered to you by external bodies while acting in your position as a governor/trustee and whether this was declined or accepted in the last 12 months	/
Contracts offered by you for the supply of goods and/or services to the trust/school	/
Any other conflict	/

Personal interests	Name	Relationship to me	Organisation	Nature of the interest
Immediate family/close connections to governor/trustee	N/A			
Company directorships or trusteeships of family/close connections to governor/trustee	N/A			

If you are a governor or trustee of any other schools and/or academies, please provide details below:

Name of school/academy:

Position held:

Date appointed/elected to post:

Date of termination to post:

To the best of my knowledge the information supplied above is correct and complete. I understand that it is my responsibility to declare any conflict of interest/loyalty, business or personal that relates directly or indirectly, to myself or any relation in any contract, proposed contract or other matter when present at a meeting at the school where such contract or matter comes under consideration. I understand that I must withdraw from any meeting during the discussion of such contract or matter and must not vote in respect of it.

I agree to review and update this declaration annually and give consent for the information provided to be used in accordance with the trust/school's conflicts of interest policy.

Signed:



Date:

3rd Sept. 2020

SPS Declaration of Pecuniary and Personal Interest 2020/21

Name: STUART CHAPLIN

School: The Sweyne Park School

Position: Governor

I declare as a Governor of Sweyne Park School that I hold the following personal and/or pecuniary interest(s):

Pecuniary interests	Please provide details of the interest
Current employment	CYAN DISTRIBUTION LTD.
Businesses (of which I am a partner or sole proprietor)	CYAN DISTRIBUTION LTD.
Company directorships – details of all companies of which I am a director	CYAN DISTRIBUTION LTD.
Charity trusteeships – details of all companies of which I am a trustee	<hr/>
Membership of professional bodies, membership organisations, public bodies or special interest groups of which I am a member and have a position of general control or management	CHAIRMAN OF BUSINESS 3ASE. (Local business networking group)
Gifts or hospitality offered to you by external bodies while acting in your position as a governor/trustee and whether this was declined or accepted in the last 12 months	<hr/>
Contracts offered by you for the supply of goods and/or services to the trust/school	<hr/>
Any other conflict	<hr/>

Personal interests	Name	Relationship to me	Organisation	Nature of the interest
Immediate family/close connections to governor/trustee	N/A			
Company directorships or trusteeships of family/close connections to governor/trustee	N/A			

If you are a governor or trustee of any other schools and/or academies, please provide details below:

Name of school/academy: N/A

Position held: N/A

Date appointed/elected to post: N/A

Date of termination to post: N/A

To the best of my knowledge the information supplied above is correct and complete. I understand that it is my responsibility to declare any conflict of interest/loyalty, business or personal that relates directly or indirectly, to myself or any relation in any contract, proposed contract or other matter when present at a meeting at the school where such contract or matter comes under consideration. I understand that I must withdraw from any meeting during the discussion of such contract or matter and must not vote in respect of it.

I agree to review and update this declaration annually and give consent for the information provided to be used in accordance with the trust/school's conflicts of interest policy.

Signed: _____



STUART CHAPLIN

Date: _____

18/9/20

SPS Declaration of Pecuniary and Personal Interest 2020/21

Name: JACALIN CHAWNER

School: The Sweyne Park School

Position: Governor

I declare as a Governor of Sweyne Park School that I hold the following personal and/or pecuniary interest(s):

Pecuniary interests	Please provide details of the interest
Current employment	N/A.
Businesses (of which I am a partner or sole proprietor)	N/A.
Company directorships – details of all companies of which I am a director	N/A.
Charity trusteeships – details of all companies of which I am a trustee	N/A.
Membership of professional bodies, membership organisations, public bodies or special interest groups of which I am a member and have a position of general control or management	N/A.
Gifts or hospitality offered to you by external bodies while acting in your position as a governor/trustee and whether this was declined or accepted in the last 12 months	N/A.
Contracts offered by you for the supply of goods and/or services to the trust/school	N/A.
Any other conflict	N/A.

Personal interests	Name	Relationship to me	Organisation	Nature of the interest
Immediate family/close connections to governor/trustee	NONE.			
Company directorships or trusteeships of family/close connections to governor/trustee	NONE.			

If you are a governor or trustee of any other schools and/or academies, please provide details below:

Name of school/academy: _____

Position held: _____

Date appointed/elected to post: _____

Date of termination to post: _____

To the best of my knowledge the information supplied above is correct and complete. I understand that it is my responsibility to declare any conflict of interest/loyalty, business or personal that relates directly or indirectly, to myself or any relation in any contract, proposed contract or other matter when present at a meeting at the school where such contract or matter comes under consideration. I understand that I must withdraw from any meeting during the discussion of such contract or matter and must not vote in respect of it.

I agree to review and update this declaration annually and give consent for the information provided to be used in accordance with the trust/school's conflicts of interest policy.

Signed: JR Chant

Date: 3RD SEPT 2020

SPS Declaration of Pecuniary and Personal Interest 2020/21

Name: Jacqueline Clements
.....
School: The Sweyne Park School
.....
Position: Governor
.....

I declare as a Governor of Sweyne Park School that I hold the following personal and/or pecuniary interest(s):

Pecuniary interests	Please provide details of the interest
Current employment	Retired
Businesses (of which I am a partner or sole proprietor)	None
Company directorships – details of all companies of which I am a director	None
Charity trusteeships – details of all companies of which I am a trustee	None
Membership of professional bodies, membership organisations, public bodies or special interest groups of which I am a member and have a position of general control or management	None
Gifts or hospitality offered to you by external bodies while acting in your position as a governor/trustee and whether this was declined or accepted in the last 12 months	None
Contracts offered by you for the supply of goods and/or services to the trust/school	None
Any other conflict	None

Personal interests	Name	Relationship to me	Organisation	Nature of the interest
Immediate family/close connections to governor/trustee				
Company directorships or trusteeships of family/close connections to governor/trustee				

If you are a governor or trustee of any other schools and/or academies, please provide details below:

Name of school/academy:

Position held:

Date appointed/elected to post:

Date of termination to post:

To the best of my knowledge the information supplied above is correct and complete. I understand that it is my responsibility to declare any conflict of interest/loyalty, business or personal that relates directly or indirectly, to myself or any relation in any contract, proposed contract or other matter when present at a meeting at the school where such contract or matter comes under consideration. I understand that I must withdraw from any meeting during the discussion of such contract or matter and must not vote in respect of it.

I agree to review and update this declaration annually and give consent for the information provided to be used in accordance with the trust/school's conflicts of interest policy.

Jacqueline Clements

Signed:

31.08.20

Date:

SPS Declaration of Pecuniary and Personal Interest 2020/21

Name: MIKE CULLEY

School: The Sweyne Park School

Position: Governor

I declare as a Governor of Sweyne Park School that I hold the following personal and/or pecuniary interest(s):

Pecuniary interests	Please provide details of the interest
Current employment	—
Businesses (of which I am a partner or sole proprietor)	—
Company directorships – details of all companies of which I am a director	—
Charity trusteeships – details of all companies of which I am a trustee	—
Membership of professional bodies, membership organisations, public bodies or special interest groups of which I am a member and have a position of general control or management	—
Gifts or hospitality offered to you by external bodies while acting in your position as a governor/trustee and whether this was declined or accepted in the last 12 months	—
Contracts offered by you for the supply of goods and/or services to the trust/school	—
Any other conflict	—

Personal interests	Name	Relationship to me	Organisation	Nature of the interest
Immediate family/close connections to governor/trustee	/			
Company directorships or trusteeships of family/close connections to governor/trustee	/			

If you are a governor or trustee of any other schools and/or academies, please provide details below:

Name of school/academy: _____

Position held: _____

Date appointed/elected to post: _____

Date of termination to post: _____

To the best of my knowledge the information supplied above is correct and complete. I understand that it is my responsibility to declare any conflict of interest/loyalty, business or personal that relates directly or indirectly, to myself or any relation in any contract, proposed contract or other matter when present at a meeting at the school where such contract or matter comes under consideration. I understand that I must withdraw from any meeting during the discussion of such contract or matter and must not vote in respect of it.

I agree to review and update this declaration annually and give consent for the information provided to be used in accordance with the trust/school's conflicts of interest policy.

Signed: _____

Date: _____

M. G. [Signature]

31/8/20

SPS Declaration of Pecuniary and Personal Interest 2020/21

Name: KATHARINE DINES,

School: The Sweyne Park School

Position: Governor

I declare as a Governor of Sweyne Park School that I hold the following personal and/or pecuniary interest(s):

Pecuniary interests	Please provide details of the interest
Current employment	
Businesses (of which I am a partner or sole proprietor)	
Company directorships – details of all companies of which I am a director	
Charity trusteeships – details of all companies of which I am a trustee	
Membership of professional bodies, membership organisations, public bodies or special interest groups of which I am a member and have a position of general control or management	
Gifts or hospitality offered to you by external bodies while acting in your position as a governor/trustee and whether this was declined or accepted in the last 12 months	
Contracts offered by you for the supply of goods and/or services to the trust/school	
Any other conflict	

Personal interests	Name	Relationship to me	Organisation	Nature of the interest
Immediate family/close connections to governor/trustee				
Company directorships or trusteeships of family/close connections to governor/trustee				

If you are a governor or trustee of any other schools and/or academies, please provide details below:

Name of school/academy:

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Position held:

.....

Date appointed/elected to post:

.....

Date of termination to post:

.....

To the best of my knowledge the information supplied above is correct and complete. I understand that it is my responsibility to declare any conflict of interest/loyalty, business or personal that relates directly or indirectly, to myself or any relation in any contract, proposed contract or other matter when present at a meeting at the school where such contract or matter comes under consideration. I understand that I must withdraw from any meeting during the discussion of such contract or matter and must not vote in respect of it.

I agree to review and update this declaration annually and give consent for the information provided to be used in accordance with the trust/school's conflicts of interest policy.

Signed:

Kelbano D:es

.....

Date:

16/9/20.

.....

SPS Declaration of Pecuniary and Personal Interest 2020/21

Name: LAWRIE FEATHER

School: The Sweeney Park School

Position: Governor

I declare as a Governor of Sweeney Park School that I hold the following personal and/or pecuniary interest(s):

Pecuniary interests	Please provide details of the interest
Current employment	HMRC
Businesses of which I am a partner or sole proprietor	N/A
Company directorships - details of all companies of which I am a director	N/A
Charity trusteeships - details of all companies of which I am a trustee	N/A
Membership of professional bodies, membership organisations, public bodies or special interest groups of which I am a member and have a position of general control or management	N/A
Gifts of hospitality offered to you by external bodies while acting in your position as a governor/trustee and whether this was declined or accepted in the last 12 months	N/A
Contracts offered by you for the supply of goods and/or services to the trust/school	N/A
Any other contact	None

Personal interests	Name	Relationship to me	Organisation	Nature of the interest
Family/close contacts to governor/trustee	N/A			
Company directorships or trusteeships of family/close contacts to governor/trustee	N/A			

If you are a governor or trustee of any other schools and/or academies, please provide details below:

Name of school/academy: N/A

Position held:

Date appointed/elected to post:

Date of termination to post:

To the best of my knowledge the information supplied above is correct and complete. I understand that it is my responsibility to declare any conflict of interest/loyalty, business or personal that relates directly or indirectly, to myself or any relation in any contract, proposed contract or other matter when presented at a meeting at the school where such contract or matter comes under consideration. I understand that I must withdraw from any meeting during the discussion of such contract or matter and must not vote in respect of it.

I agree to review and update this declaration annually and give consent for the information provided to be used in accordance with the trust/school's conflicts of interest policy.

Signed: LAWRIE

Date: 21/09/20

SPS Declaration of Pecuniary and Personal Interest 2020/21

Name: HELEN FERGUSON

School: The Sweyne Park School

Position: Governor

I declare as a Governor of Sweyne Park School that I hold the following personal and/or pecuniary interest(s):

Pecuniary interests	Please provide details of the interest
Current employment	THE SWEYNE PARK SCHOOL
Businesses (of which I am a partner or sole proprietor)	N/A
Company directorships – details of all companies of which I am a director	N/A
Charity trusteeships – details of all companies of which I am a trustee	N/A
Membership of professional bodies, membership organisations, public bodies or special interest groups of which I am a member and have a position of general control or management	NASUWT
Gifts or hospitality offered to you by external bodies while acting in your position as a governor/trustee and whether this was declined or accepted in the last 12 months	N/A
Contracts offered by you for the supply of goods and/or services to the trust/school	N/A
Any other conflict	N/A

Personal interests	Name	Relationship to me	Organisation	Nature of the interest
Immediate family/close connections to governor/trustee	N/A			
Company directorships or trusteeships of family/close connections to governor/trustee	N/A			

If you are a governor or trustee of any other schools and/or academies, please provide details below:

Name of school/academy: N/A

Position held: _____

Date appointed/elected to post: _____

Date of termination to post: _____

To the best of my knowledge the information supplied above is correct and complete. I understand that it is my responsibility to declare any conflict of interest/loyalty, business or personal that relates directly or indirectly, to myself or any relation in any contract, proposed contract or other matter when present at a meeting at the school where such contract or matter comes under consideration. I understand that I must withdraw from any meeting during the discussion of such contract or matter and must not vote in respect of it.

I agree to review and update this declaration annually and give consent for the information provided to be used in accordance with the trust/school's conflicts of interest policy.

Signed: A Ferguson

Date: 2/9/2020

SPS Declaration of Pecuniary and Personal Interest 2020/21

Name: GILLIAN HAWES

School: The Sweyne Park School

Position: Governor

I declare as a Governor of Sweyne Park School that I hold the following personal and/or pecuniary interest(s):

Pecuniary interests	Please provide details of the interest
Current employment	JUPITER PRESTIGE GROUP, TAN HOUSE AVIATION WAY, SOUTHEND SS2 6UN
Businesses (of which I am a partner or sole proprietor)	N/A
Company directorships – details of all companies of which I am a director	N/A
Charity trusteeships – details of all companies of which I am a trustee	N/A
Membership of professional bodies, membership organisations, public bodies or special interest groups of which I am a member and have a position of general control or management	N/A
Gifts or hospitality offered to you by external bodies while acting in your position as a governor/trustee and whether this was declined or accepted in the last 12 months	N/A
Contracts offered by you for the supply of goods and/or services to the trust/school	N/A
Any other conflict	

Personal interests Name Relationship to Organisation Nature of the interest
me

Immediate family/close connections to governor/trustee

Company directorships or trusteeships of family/close connections to

If you are a governor or trustee of any other schools and/or academies, please provide details below:

Name of school/academy: ...

Position held: ...

Date appointed/elected to post: ...

Date of termination to post: ...

To the best of my knowledge the information supplied above is correct and complete. I understand that it is my responsibility to declare any conflict of interest/loyalty, business or personal that relates directly or indirectly, to myself or any relation in any contract, proposed contract or other matter when present at a meeting at the school where such contract or matter comes under consideration. I understand that I must withdraw from any meeting during the discussion of such contract or matter and must not vote in respect of it.

I agree to review and update this declaration annually and give consent for the information provided to be used in accordance with the trust/school's conflicts of interest policy.

Signed: ... *Col Haines*
Date: ... *3/9/2020*

Guidance notes

Governors and trustees have a legal duty to act only in the best interests of their schools. Where a situation arises in which they cannot do this due to a personal interest they have, steps should be taken to identify, prevent and record the conflict. This ensures governors or trustees are acting in the best interests of the school.

In the declaration above, you must provide details relating to:

- Your ownership or partnership of a company or organisation which may be used by the trust/school to provide goods or services;
- Goods or services you offer which may be used by the trust/school;
- Any close relation you have to someone who satisfies

either of the above;

- Any close relationship you have to someone who is employed by the trust/school.

Declaring your conflicts of interest is a legal requirement within the School Governance (Roles, Procedures and Allowances) (England) Regulations 2013 and for academies, in the Articles of Association and Academies Financial Handbook. However, making an annual declaration does not remove your requirement to make an oral disclosure of the interest and temporarily leave the meeting, where the interest is relevant to something being discussed.

Pecuniary interests

Generally, governors should not participate in any discussions in which they may directly or indirectly benefit from a pecuniary interest, except where the relevant authority has authorised this i.e. legislation for maintained schools or articles of association for academies. A direct benefit refers to any personal financial benefit and an indirect benefit refers to any financial benefit you may have by virtue of a relationship to someone who stands to gain from a decision of the governing board. Both direct and indirect interests must be declared.

Non-pecuniary interests (Conflicts of loyalty)

There may be a non-pecuniary interest whereby the governor does not stand to gain any benefit but a declaration should still be made. For example, this might be where a governor has a family member working in the school. While the governor might not benefit personally, their judgment could be impaired if something was brought up that would affect the family member.

Handling the conflict

The governing board must make a decision as to whether or not they should take steps to remove the conflict by:

- Not pursuing the course of action it relates to; or
- Proceeding with it in an alternative way which does not give rise to conflict; or
- Not appointing the governor in question or seeking to secure their resignation.

In the minutes of the meeting, the following should be recorded:

- The nature of the conflict;
- Which governor(s) it relates to;
- Whether a declaration was made in advance of the meeting;
- A brief overview of what was discussed;
- Whether the governor(s) withdrew from the meeting;
- How the governors made the decision in the best interests of the school.

The School and Early Years Finance (England) Regulations 2013 provide for local authority financing schemes to keep a register of pecuniary interests for the trustees, governors and staff of schools. The register should be reviewed annually by the clerk to the governing body but any new interest or ceased interest, should be reported to the clerk as and when they occur. Upon completion, this signed form should be given to the clerk of governors whose responsibility it is to keep a register of all interests and review it annually. You can find NGA's model conflict register on the [NGA's website](#).

The Charity Commission has produced [guidance on dealing with conflicts of interests](#) which may be useful, even for schools that do not have charitable status.

SPS Declaration of Pecuniary and Personal Interest 2020/21

Name: CHRISTOPHER HOGG

School: The Sweyne Park School

Position: Governor

I declare as a Governor of Sweyne Park School that I hold the following personal and/or pecuniary interest(s):

Pecuniary interests	Please provide details of the interest
Current employment	Sweyne Park School
Businesses (of which I am a partner or sole proprietor)	/ none
Company directorships – details of all companies of which I am a director	/ none
Charity trusteeships – details of all companies of which I am a trustee	/ none
Membership of professional bodies, membership organisations, public bodies or special interest groups of which I am a member and have a position of general control or management	/ none
Gifts or hospitality offered to you by external bodies while acting in your position as a governor/trustee and whether this was declined or accepted in the last 12 months	/ none
Contracts offered by you for the supply of goods and/or services to the trust/school	/ none
Any other conflict	/ none

Personal interests	Name	Relationship to me	Organisation	Nature of the interest
Immediate family/close connections to governor/trustee	none			
Company directorships or trusteeships of family/close connections to governor/trustee	none			

If you are a governor or trustee of any other schools and/or academies, please provide details below:

Name of school/academy: none

Position held: -

Date appointed/elected to post: -

Date of termination to post: -

To the best of my knowledge the information supplied above is correct and complete. I understand that it is my responsibility to declare any conflict of interest/loyalty, business or personal that relates directly or indirectly, to myself or any relation in any contract, proposed contract or other matter when present at a meeting at the school where such contract or matter comes under consideration. I understand that I must withdraw from any meeting during the discussion of such contract or matter and must not vote in respect of it.

I agree to review and update this declaration annually and give consent for the information provided to be used in accordance with the trust/school's conflicts of interest policy.

Signed: Christine Hoyle

Date: 3/9/20


SPS Declaration of Pecuniary and Personal Interest 2020/21

Name: SUE SHIRLEY

School: The Sweyne Park School

Position: Governor

I declare as a Governor of Sweyne Park School that I hold the following personal and/or pecuniary interest(s):

Pecuniary interests	Please provide details of the interest
Current employment	 M/A
Businesses (of which I am a partner or sole proprietor)	
Company directorships – details of all companies of which I am a director	
Charity trusteeships – details of all companies of which I am a trustee	
Membership of professional bodies, membership organisations, public bodies or special interest groups of which I am a member and have a position of general control or management	
Gifts or hospitality offered to you by external bodies while acting in your position as a governor/trustee and whether this was declined or accepted in the last 12 months	
Contracts offered by you for the supply of goods and/or services to the trust/school	
Any other conflict	

Personal interests	Name	Relationship to me	Organisation	Nature of the interest
Immediate family/close connections to governor/trustee	} N/A			
Company directorships or trusteeships of family/close connections to governor/trustee				

If you are a governor or trustee of any other schools and/or academies, please provide details below:

Name of school/academy: N/A

Position held: ~~Assistant~~ ~~governor~~

Date appointed/elected to post: _____

Date of termination to post: _____

To the best of my knowledge the information supplied above is correct and complete. I understand that it is my responsibility to declare any conflict of interest/loyalty, business or personal that relates directly or indirectly, to myself or any relation in any contract, proposed contract or other matter when present at a meeting at the school where such contract or matter comes under consideration. I understand that I must withdraw from any meeting during the discussion of such contract or matter and must not vote in respect of it.

I agree to review and update this declaration annually and give consent for the information provided to be used in accordance with the trust/school's conflicts of interest policy.

Signed: S. Sturley

Date: 31.8.20

SPS Declaration of Pecuniary and Personal Interest 2020/21

Name: Lynda Walker
.....
School: The Sweyne Park School
.....
Position: Governor
.....

I declare as a Governor of Sweyne Park School that I hold the following personal and/or pecuniary interest(s):

Pecuniary interests	Please provide details of the interest
Current employment	Retired
Businesses (of which I am a partner or sole proprietor)	n/a
Company directorships – details of all companies of which I am a director	Director – Rochford Schools Partnership Trust.
Charity trusteeships – details of all companies of which I am a trustee	n/a
Membership of professional bodies, membership organisations, public bodies or special interest groups of which I am a member and have a position of general control or management	Independent Person, Standards Committee, Rochford District Council
Gifts or hospitality offered to you by external bodies while acting in your position as a governor/trustee and whether this was declined or accepted in the last 12 months	n/a
Contracts offered by you for the supply of goods and/or services to the trust/school	n/a
Any other conflict	n/a

Personal interests	Name	Relationship to me	Organisation	Nature of the interest
Immediate family/close connections to governor/trustee	n/a			
Company directorships or trusteeships of family/close connections to governor/trustee	n/a			

If you are a governor or trustee of any other schools and/or academies, please provide details below:

Name of school/academy: Riverside Primary School, Hullbridge, Essex
Vice-Chairman of Governors

Position held: _____

Date appointed/elected to post: 1991

Date of termination to post: ongoing

To the best of my knowledge the information supplied above is correct and complete. I understand that it is my responsibility to declare any conflict of interest/loyalty, business or personal that relates directly or indirectly, to myself or any relation in any contract, proposed contract or other matter when present at a meeting at the school where such contract or matter comes under consideration. I understand that I must withdraw from any meeting during the discussion of such contract or matter and must not vote in respect of it.

I agree to review and update this declaration annually and give consent for the information provided to be used in accordance with the trust/school's conflicts of interest policy.

Signed: *C. Walker*

Date: 30 08 2020