

8th July 2020

Dear Parents/Carers and Pupils,

School Prefect Applications

We are very pleased to inform you that we are launching the School Prefect application process for Year 10 pupils. Prefects play a vital part in the running of our school, assisting and supporting both staff and other students. The application process is open to all pupils if they wish to apply and School Prefects will be appointed in the new school year.

If selected, pupils will benefit from the added responsibility that they will take on board, whilst contributing towards making the school a better place for pupils and students to attend. Furthermore, it will be beneficial for both their college and university applications and future employment.

Key Responsibilities of a School Prefect

- support Sweyne Park at whole school events;
- contribute to the effective running of our school by acting as a role model for younger pupils, and helping to ensure that the school is a safe and secure place for everyone;
- take responsibility for specific projects, for example Year 7 Prefects or a Department Prefect.

Expectations of a School Prefect

- the ability to work productively with others, whilst using their initiative to contribute to the positive ethos of the school;
- to be organised, responsible, enthusiastic, and a great ambassador for the school;
- to maintain excellent behaviour, uniform, attendance and punctuality;
- to be respectful at all times, to themselves, to others and to the community, in line with our school ethos.

Due to the unusual circumstances this year, we have adapted the process slightly, in order to allow us to proceed with these important appointments. Therefore, if your son/daughter wishes to apply to become a School Prefect, they will need to email three members of staff (such as their tutor or a subject teacher) and politely request a reference, stating in a short paragraph why they believe that they will make a good School Prefect. Staff will complete a reference form, which will be returned to the Year 10 team for consideration.

The closing date for applications will be **Monday 7th September 2020**.

Yours faithfully



Josh Fernandez
Assistant Head of Year 10
(Soon to be Head of Year 11!)