

## Help with your application that has to be completed by 26th October 2009

Choosing a secondary school is a major decision and making the application can be confusing. If you could do with some help we will be pleased to assist you.

### What is Choice Advice?

**Choice Advice** is a free, independent, statutory service for parents or carers who need information about schools and how to apply for a place. Our advisers will be happy to answer your questions, tell you all you need to know and make everything easier to understand.

**Choice Advisers** do not make decisions for parents and cannot guarantee a place at a particular school. If you apply after the closing date of 26th October 2009, your application will be late and therefore processed after all on-time applications.

We can organise group sessions within the school setting and/or individual meetings, if required. We want to be sure that you get the help that you want knowing that it is totally independent.

### What help can Choice Advisers offer?

We can:

- Tell you about different schools or where you can find out more
- Explain how to apply for a place
- Make sure you know when you need to apply
- Help you to fill out the application form
- Tell you where you can get information in a different language
- Direct you to other services which may be able to help, such as the Parent Partnership Service, Special Educational Needs, Education Welfare Service and School Transport
- Provide advice if you do not secure a place at your preferred school.

### How can I contact Choice Advice?

You can talk to an adviser on the phone or by email and the details are on the back of this leaflet.



**Choice Advice**  
can  
help with  
**your choice**



Keeping **Choice Advice** independent

We are here to give you the information that you need to make the best decision for your child. As our service is independent **Choice Advisers** cannot offer or guarantee places at any particular secondary school or influence how places are allocated.

You have the right to express four choices of secondary school. Places are allocated by the Admission Authority in line with the Admissions Policy for each school.

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For a better quality of life

How to contact an adviser  
Talk to a **Choice Adviser**

By telephone  
0845 603 2200

These lines are open 9am - 5pm,  
Monday to Friday



Alternative line for people with  
hearing impairments

0845 758 5592

By e-mail  
choice.advice@essex.gov.uk.

Website  
www.essex.gov.uk/admissions

The information contained in this leaflet can be translated, and/or made available in alternative formats, on request.

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**EssexWorks.**

Choosing a

secondary school

place for 2010-2011

**Choice Advice** can help

Essex County Council

